Non-profit Security Grant Program

West Virginia Emergency Management Division

Non-Profit Security Grant (NSGP)

The Non-profit Security Grant provides federal funding for physical security enhancements and other security related activities to non-profit organizations that are at high risk to a terrorist attack. The NSGP seeks to integrate the preparedness activities of non-profit organizations with broader state and local efforts.

It is a nationally competitive grant program.

Non-Profit Security Grant (NSGP)

- Preliminary award to WV: $1,350,000
- Maximum sub-grant awards
  - $150,000 per site
  - $450,000 per sub-applicant (with three sites)
- Period of performance: October 1, 2021 to September 30, 2024
- Target Categories
  - Ideological-based/Spiritual/Religious
  - Educational
  - Medical
  - Other

Eligibility

Eligible applicants must be:

- Organizations that are described as 501(c)(3) entities and exempt from tax under section 501(a).

- Located in the State of West Virginia

- Able to demonstrate, through the application, that they are at high risk of a terrorist attack.

Eligibility

The following types of entities are **not** eligible:

- Volunteer Fire Departments

- For-profit hospitals

- For-profit transportation companies

- Community service organizations

- Utility companies

- Homeowners associations

- Labor, agricultural, or horticultural organizations

Funding Priorities (with examples)

- Enhancing the Protection of Soft Targets/Crowded Places (top priority)
  - Physical security enhancements
- Planning
  - Security plans, contingency plans, shelter-in-place plans
- Training and Awareness
  - Active shooter training
  - Security training for employees
  - Public awareness
- Exercises
  - Response exercises

Funding Priorities (with examples)

- Equipment
  - Access control equipment, surveillance equipment (cameras)
  - Impact resistant doors and gates
  - Intrusion detection sensors and alarms
  - Exterior lighting and physical perimeter security
  - Backup computer hardware, operating system, data storage, and application software

  All equipment **must** be in Categories 14 and 15 on the FEMA Authorized Equipment List (AEL) – we will help ensure compliance

Funding Priorities (with examples)

- Personnel
  - Contracted security protection is the ONLY allowable cost in this category

- Management & Administration
  - Sub-recipients may use up to 5% of their award to cover their administrative costs
  - These are not operational costs and must be justified
  - This would include reporting, financial management, correspondence, and monitoring
  - These must be included in Section IV of the Investment Justification (application) to fully account for project budget.

Unallowable Costs

- Organizational Operating Costs
- General-use expenditures
- Development of risk/ vulnerability assessments
- License Plate Reader (LPR) systems
- Facial Recognition software
- Knox boxes
- Guns/Weapons
- Weapons Training
- Landscaping

- Sexual Predator Screening Database
- Initiatives in which federal agencies are the beneficiary or that enhance federal property
- Hiring of public safety personnel
- Overtime
- Any pre-award costs (including grant writer)
- Proof-of-concept initiatives or initiatives which study technology development

Critical Grant Requirements

- Applicant must provide - *Start obtaining this information immediately*
  - Federal Employer Identification Number (EIN)
  - Data Universal Numbering System (DUNS) number
  - System for Award Management (SAM)
- Completed Vulnerability Assesment
- Grant Application - called Investment Justification
  - Complete fillable IJ form (Excel file)
  - All sections must be completed
  - Provide detailed information
- Any supporting documentation
  - Could include things like police or insurance reports

Section I: IJ Applicant Information

- Name (the legal name of sub-applicant entity)
- Address (must be a physical address), county
- Year facility originally was constructed
- Summarize communities served
- Tax-exempt designation: Select Yes
- Urban Area Security Initiative: mark as N/A
- Funding requested: how much grant funds are you requesting
- Total Project Cost: can equal funding requested; can be more if entity adding its own $ to complete project
- Current Contract with DHS: Select Yes or No, then if Yes, please describe
- Investment Phase: Select New or On-going

Section II: Background

- Symbolic Value
  - Narrative
  - How recognized is the location? Local and historical significance
  - What role does location play in community?
  - Outreach/activism

- Historic
  - Narrative
  - Has there been an incident involving the location?
  - Has there been an incident at similar locations/entities?

Section III: Risk

- Threat
  - Identification of specific threats
  - WV Intelligence Fusion Center, local Police, LEPCs are potential resources to gather information

- Vulnerabilities
  - Susceptibility to terrorist attack

- Potential Consequences
  - Negative effects

Section IV: Target Hardening

- Describe proposed activities (and investments)
  - Narrative
  - For example:
    - Replace windows with shatter-resistance windows
    - Replace doors, access control, interior and exterior
    - Install cameras, access control devices, lighting

- List items of equipment (MUST be on AEL)
  - Provide AEL number https://www.fema.gov/grants/guidance-tools/authorized-equipment-list
  - Limited to AEL Section 14 and AEL Section 15 **only!!**
  - List total cost for each AEL item

Section V: Milestones

- Outline process for completing project (activities and dates)

- Highlight key points
  - Develop plans, work plans
  - Complete and submit Environmental & Historic Preservation (EHP) Screening
  - Bids Specifications
  - Complete work
  - Finalize grant paperwork

- Keep in minding funding is available starting October 1, 2021

- Project must be completed by September 30, 2024

Section VI: Project Management

- Contact information for person in charge of project
- Describe project management process

Section VII: Impact

- Measurable outputs
- Make connection to National Preparedness Goal core capabilities
  - Access Control and Identify Verification (example)
  - Physical Protective Measure (example)
  - Planning (example)

Funding History

- NSGP Funding: Most applicants will mark no
- If yes, mark prior years when funding was received
- Funding Amount
- Investment Type

Environmental/Historical Preservation (EHP)

- Required for all projects involving building construction/modification
- To be completed once awards announced
  - Narratives and Photographs, diagrams, aerial photos
- Process can take several weeks to complete and for approval
  - WV EMD will provide paperwork/support
  - WV EMD submits to FEMA
  - FEMA approves and makes notifications
- Building on National Historic Registry will take longer
- Must be approved before spending funds or modifying/building

Funding

- Reimbursement grant
  - Documented proof of payment
  - Allowable expenses
- Can submit multiple requests for reimbursement
- Funds processed through State of West Virginia (wvOASIS)

Key Points

- Maximum Award: $150,000 per site ($450,000 per sub-applicant)
- Due Date: April 23rd, 2021
- Submit application materials to HSSAA@wv.gov
- Funds available: October 2021
- Period of Performance: October 2021 to September 2024
- Applying does not equal approval
- Do not spend any money until grant is approved and signed
- Be realistic in your capability to complete the project – implementing a grant award will take effort and coordination

Common Questions

- Can an entity apply for a location they are not yet occupying?
  - No – eligible non-profits can only apply for funding for a location they are occupying at the time of application.

- Can an entity apply for work that was done in the past?
  - No – recipients cannot be reimbursed for work performed outside of the award period of performance.

- Is there a match requirement?
  - There are no matching requirements under FY 21 NSGP.

- Is there a specific vulnerability assessment that should be used?
  - No – FEMA does not prescribe any requirements for the vulnerability assessment, just that one be conducted and submitted with the application.

Common Questions

- Can an organization that was previously awarded an NSGP grant apply again in 2021?

  Yes – though they must update their vulnerability assessment to reflect prior investment

- Are there organizational size restrictions that apply to the grant?

  No – any size 501(c)(3) organization may apply

- If an organization subsequently relocates after completing the federally funded security enhancements, may they take any installed equipment with them?

  No – the organization may not move any federally installed equipment to a new location

Contacts

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